

MINUTES OF THE PARISH COUNCIL MEETING

Hursley Parish Council meeting

Parish Hall, Hursley

Monday 13th May 2024

Hursley Parish Hall

Present	In attendance	Apologies
Cllr Killeen		Cllr Turvey
Cllr Bell		Cllr Hanna
Cllr Chik		
Cllr Guest		
Cllr Waldron		
Cllr Edgoose		

	<u>Minutes of the meeting of the Hursley Parish Council</u>	<u>ACTION</u>
25/1	Welcome to the new parish council and apologies.	
	Welcome to public. Resident asked about the tree work – Cllr Waldron stated there had been three quotes – need to apply for permission which takes about 8 weeks. All have ash die back and need to notify tree officer and apply for licence. There was some discussion about the various stages of ash die back. Confetti – Resident gave background about the wedding and confetti. Raised concern to the wedding party. Thanks for Cllr Chik and others for clearing it. The council on behalf of the village voice displeasure. ACTION Clerk to send to the parents of the bride. Cllr Brophy – noted that there was a new grant Rural England prosperity fund – Cycle lands safer crossing – Consultation undergoing about better and unsafe paths – two phases – to add link.	AGENDA Clerk
25/1.1	To Elect the following officers: Chair Vice Chair And appointments to committees and Parish groups	
	Chair - Cllr Waldron – Proposed and seconded – Cllr Killeen Vice Chair – Cllr Guest – second Cllr Chik Appointments and parish groups – continue RESOLVED to agree	
25/2	Annual Governance and Procedure	
	Approved	
25/2.1	Review and approve Standing Orders and Financial Regulations	

	Please note that on 7/5/24 new suggested Financial Regulations were released by NALC. These will be reviewed and brought a HPC meeting to agree later in the year.	
	Approved – Agreed – to review over the summer	
25/2.2	Review and confirmation of arrangements for insurance cover in respect of all insured risks. Insurance is in place – see attached for new year – Tennis club is being added to the wording	
	Added area not as a new tennis court	
25/2.3	Review Council membership of HALC, SLCC and other memberships HALC – Hampshire Association of Local Councils- for legal advice and training SLCC – Clerks membership and training	
	Approved	
25/2.4	To review Councils policies and procedures: Complaints procedure Freedom of Information Act 1998 procedure. Data Protection Act 1998 and General Data Protection Regulations procedure See Policy page on website https://hursleypc.org.uk/document-archive/	
	Approved	
25/2.5	Noting the dates of the meetings of the Full Parish Council 1ST July 16th September 18th November 20th January 2025 17th March	
	24 th June – Extraordinary meeting	
	<u>Meeting of the Hursley Parish Council</u>	
25/3	Public Participation	
	See above	
25/4	Meeting resumed:	
25/6	To consider applications received for co-option to fill one existing vacancy for office of parish councillor <i>Members of the public and press are asked to leave the room during the discussion.</i> CONFIDENTIAL consideration of the applicants.	
25/7	<i>Members of the public and press are invited back into the meeting</i>	
25/8	To vote on who to co-opt to the office of parish councillor – the Council hold the right to re-advertise the position. If vote is agreed upon co-option the new Councillor will be asked to sign the Declaration of Acceptance of Office, if present, if not present it is agreed that a suitable time will be arranged on when the Declaration should be signed to validate the co-option. To note the Councillor will be invited to the next meeting as their first meeting as a Councillor.	
	Vote for Councillor RESOLVED to approve that Jonathan Gregory be coopted to the council - unanimous	
25/9	To approve the minutes of the last meeting	
	RESOLVED to approve	
25/10	District Councillor report	
	Report sent prior to the meeting	
25/11	County Councillor report	
	Report sent prior to the meeting	
25/12	Police and Crime report Matters arising – Item 24/72 - ACTION Cllr Killeen to ask about camera in centre of village to see if it's been taken forward.	
	Hasn't been taken forward – ACTION Cllr Killeen to see if more thought Donna Jones – re-elected Noted travellers	Cllr Killeen
25/13	Finance and Council matters	
25/13.1	Matters arising	

	Item 25/75.1 - AGREED To use the rest of plannings on inside Rec. ACTION Cllr Killeen to discuss costs with Barry Steele Item 24/75.4 – Website – ACTION Clerk to arrange migration – This process has started with E Mango Item 24/75.5 – Planters - Agreed – to leave planters with similar planting scheme to look uniform throughout the village – ACTION Cllr Killeen to ask school to help It was noted that this was not practical. Item – 24/75.7 – Fete - ACTION Cllr Killeen to talk to IBM David Key and Richard Baker suggest a theme. ACTION Cllr Killeen to discus with Cllr Bell and ask Cllr Warwick about funding – The Fete has been postponed.	
25/13	To agree Payments	
	AGREED	

[illegible]

Clerk Expenses		
APM		£89.10
Office 8 weeks		£80.00
Mobile		£45.84
Miles		£23.00
Ink and paper		£38.00
		£275.94

25/13.3	To agree the accounts and refer to the Internal Auditor	
	RESOLVED	
25/13.4	Annual Governance and Accountability Return a) To make the Annual Governance Statement 2023 -24 b) To approve the accounts and Statement for the return AGAR Part 3 c) To approve of using the external auditor Eleanor Greene – Do the Numbers	
	A and b moved to next extraordinary meeting on 24 th June once internal audit is complete. RESOLVED to formally accept Eleanor Greene – DO the Numbers and to accept her terms of reference.	
25/13.5	To review insurance coverage and agree payment Renewal quote for Hursley Parish Council, from Hiscox Insurance Company Limited for the period from the 1st June 2024 to the 31st May 2025	
	Approved of changes and agree payment	
25/13.8	Feedback from APM and changes for 2025 – To agree to send reports out a week ahead and invite questions only. DO more publishing.	
25/13.9	Update on Village Sign	
	All collated entries– Martin Toby Jenna Rees David Key and a young person Will be voted Will bring to the July 1 st Meeting AGENDA	AGENDA
25/14	Planning	
25/14.1	To note a FOI has been made and the Clerk is collating details to send out.	
	Please note that relevant What's app and emails are being included. This has been sent.	
25/14.2	Planning update and any decisions – report from Cllr Bell 24/00654/FUL - Change of use to a mixed B2 and B8 use. Four Dells Farm Other applications maybe discussed on planning report if received prior to the meeting	
	24/00654/FUL - Four Dells Farm – Otterborne will have most of the traffic. WCC will notify all effected councils. Letter has been written to WCC. Screening – Poles Lane – Concern over what is next step. They will be asked to do a public presentation. Concern about entrance and implications for future and how energy will join the grid. ACTION Cllr Bell to copy Clerk into invitation.	Cllr Bell
25/14.3	WCC Local Plan update	
	On going	
25/15	Neighbourhood Plan update	
	Nothing to update	
25/16	Reports of Council Representatives.	
25/16.1	Village shop update.	
	Cllr Bell – The manager has decided to resign her role of the Hursley shop and a manager will be recruited.	
25/16.2	Parish Hall Inc. AGM – Cllr Guest Matters arising – Item 24/78.2 – Space in area used by preschool. ACTION Clerk to look at the archives to clear some out. <i>On going and will do once audit season over.</i>	Clerk
	AGM – meeting on Wednesday	
25/16.4	Flood Group and Emergency Plan – Cllr Hanna Matters arising – Item 24/78.6 ACTION Cllr Hanna to talk to Cllr Warwick about traffic controls. Emergency plan needed to be sent to WCC ACTION – Clerk - Done and on website	
	Cllr Waldron noted that water is very low in the cellars and tankers have left. Water table has receded beneath the sewer. Report expected about flood review on what worked and what didn't and need it asap to make sure decisions are made by next meeting – ACTION Cllr Hanna – arrange Flood Group meeting. Complete report and what action is needed or not needed in the future. Note unusual conditions that have arisen this time. Want to know if the pipes will be relined. Pitt area needs to be included in the plan. Note David Sturgess correspondence expressed towards highways. Water main on High Street has been repaired.	Cllr Hanna
25/16.5	HVCA – Cllr Hanna	
	Nothing to report	
25/17	Recreation Ground & Environment Matters.	
25/17.1	Matters arising	

	Item 24/66 - Trees around the Recreation Ground planted two years ago – out of 200 about 30 have survived. Spot clearing – weed cleaning. Cllr Chik and Cllr Turvey to look and clear area. Remove spiral and guards. ACTION Cllr Chik and Cllr Turvey.	
	AGENDA – the tree quotes Permission was not asked to use access to the recreation ground by resident – repairs were made to damaged fence. Note relating to the two pillars/replica chimneys – Plan is to re build the pillars and rebuild a seat. ACTION Cllr Chik to ask Richard Baker about what would happen. Tennis Court – Grass and Grounds will cut until decision mad on future.	AGENDA July Cllr Chik
25/17.2	Lengthsman update	
	New contractor agreed – will be on the schedule.	
25/17.3	To note the receipt of the annual ROSPA report and discuss any actions needed. – ROSPA report was sent out via email – Cllr Chik / Turvey will update in brief report.	
	Cllr Chik and Cllr Turvey – will go through and address any issues.	Cllr Turvey Cllr Chik
25/17.4	Update on Tennis court area	
	This will be updated at the next meeting following the survey. About 70 responses received. Important to get as many people – opportunities to respond. Parish magazine flier. One page flier for outer areas. ACTION Address more.	
25/17.5	To note issue with plastic wedding confetti from recent wedding and note responses.	
	As discussed, ACTION Cllr Edgoose will contact family	Cllr Edgoose
25/17.6	Update on Hampshire Hedge with CPRE – Cllr Turvey	
	Not present at meeting. Cllr Killeen has written to all the farmers and invited them to meet with CPRE and some have responded.	
25/18	Highways report to include update on Standon footway and Hursley to Ladwell footway – Cllr Edgoose	
	Matters arising – Item 79/4 - ACTION - Cllr Edgoose to take to Highways for licence	
	ACTION – on going in relation to the Triangle Alastair McAdam – bank details ACTION Clerk to contact again	Clerk
25/18.1	To discuss the Speed limit proposal on A3090 and working with Ampfield PC – Email - In view of the two recent fatalities on the A3090 in Hursley parish, just outside the boundary of Ampfield parish, we have prepared a proposal for a reduction in the speed limit along the A3090 in Ampfield parish and also the section in Hursley parish. Effectively this extends the 40-mph speed limit in Hursley from the junction with Hursley Road to the parish boundary and beyond to Ampfield. I attach a copy of the proposal which will be discussed with our Borough and County Councillors and put to our Council meeting on 13 th May. Could Hursley Parish Council please consider whether they could support our proposal or submit something similar to their County Councillor for consideration by Hampshire County Council (HCC) Highways. After the April 2018 fatality we tried to get HCC Highways to engage with us on the dangers of deer crossing the A3090. Our County Councillor did manage to get the deer warning signs erected along that section of road. The closest houses at Ratlake are in Ampfield and the residents there frequently tell us of dead deer carcasses by the side of the road which are reported to HCC Highways. Still awaiting the police report and Hampshire Highways reports – AGREED – To wait for the conclusion of the reports. ACTION Clerk to respond	Clerk
25/19	Allotment and Cemetery matters	
25/19.1	Cemetery – Cllr Waldron	
	To note there had been one internment Cllr Waldron noted there was an upcoming burial.	

	Orchids – The area had been heavily strimmed and the wild flowers and orchids cut down. ACTION Cllr Waldron to discuss with Barry Steele and agree ways to stop this happening again. It was noted that the Clerk would be attending Cemetery training In July.	
25/19.2	Allotments – Cllr Waldron	
	Report by Cllr Waldron	
25/20	Next meeting: 24th June – Extraordinary – Audit and Trees 1st July 2024 -	
	20;20	