

MINUTES OF THE PARISH COUNCIL MEETING

Hursley Parish Council meeting

Parish Hall, Hursley

Monday 20th January 2025

Hursley Parish Hall

Present	In attendance	Apologies
Cllr Killeen	Cllr Brophy	Cllr Edgoose
Cllr Bell		Cllr Waldron
Cllr Gregory	Eight members of the public	
Cllr Hanna		
Cllr Chik		
Cllr Guest		

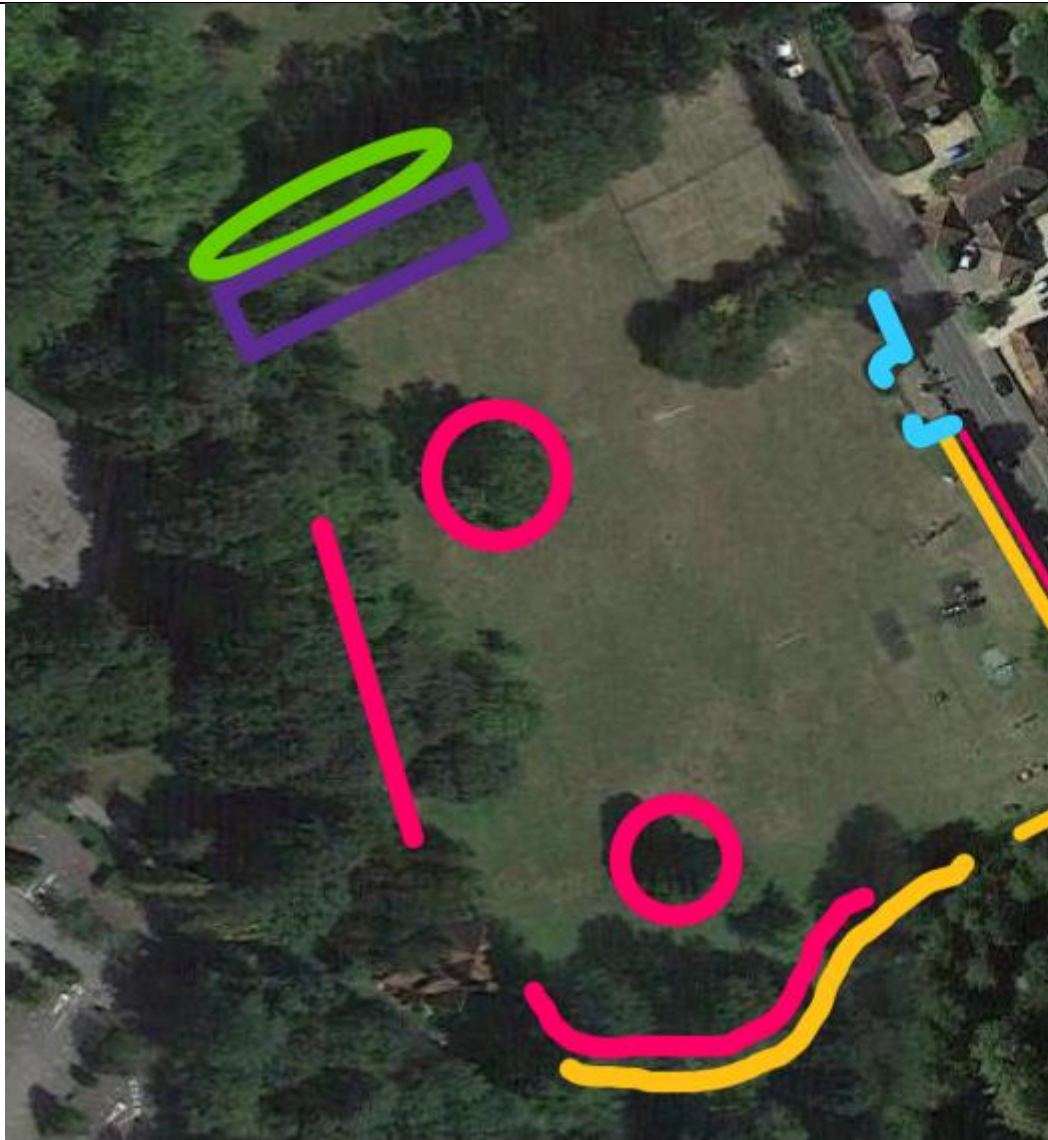
	<u>Minutes of the meeting of the Hursley Parish Council</u>	<u>ACTION</u>
24/64	Welcome and apologies	
	Apologies were sent from Cllr Edgoose and Cllr Waldron.	
24/65	Public Participation Simon Decker – Presentation of the Governors Strategic plans for John Keble C of E Primary school. Matter arising from previous meeting - Item 24/52 - AGENDA for January – Wildings and where to plant replacement trees. Councillor would visit the during daylight and look at options. See Agenda below	
	Members of the public introduced themselves. Simon Decker – Chair of the Governors introduced the consultation on the future of John Keeble school has been launched. Posters with links for the consultation are around the village. There will be open meetings to discuss the findings. 100 children in the school so it is about half full. Help is needed in engaging with the school. There were some questions about summer born admissions. Single year groups encouraged but currently it was mixed years but there were benefits for mixing years. It was felt that there's been less involvement within village in the last few years. The parish council encouraged the school Governors to attend the council meetings. Older children are leaving as well as less at reception. HVCA had met with PTA to get them involved back with village such as fete 14 th June. Hursley 10k will be hosted by the school and be run by HVCA. ACTION Chair of Governors would forward the weekly new letter. Newsletter will be placed in the shop. The school had support of the council and are keen to see initiatives Suggest to put consultation on What's app etc. Facebook.	ACTION Chair of Governors
24/66	To approve the minutes of the last meeting – 18th November 2024	

	RESOLVED as an accurate copy of the meeting					
24/67.1	District Councillor report					
	Copy of report sent prior to the meeting Briefly noted the devolution papers and what might happen during the fast-track process. Also to reorganise the tiers of Govt – HCC and WCC. Suggest a village update meeting in the future. Will decide after the Parish Liasson meeting.					
24/67.2	County Councillor report Matters arising - Item 24/57 Permission had been gained to replace the trees at Pelican Court. HPC encouraged to apply for a grant for ACTION Cllr Warwick Clerk – In hand Meeting with the Police and Crime Commissioner. ACTION Cllr Warwick to arrange a time with Cllr Killeen. Recognise that have an issue. – Meeting was held 14 th January Camera van in Pitt – by bus stop. ACTION Cllr Warwick to arrange camera van to visit. Average speed trial was last done in 2011. ACTION Clerk to send out HCC newsletters and get people to sign. - In hand when relevant					
	Copy of report was sent prior to the meeting					
24/68	Police and Crime report					
	Update on the meeting with the Police and Crime Commissioner on 14 th January					
	Report sent prior to the meeting					Cllr Gregory
	Police Plan ACTION Cllr Gregory to tell people where to find copies of the plan in the Parish Hall					
24/69	Finance and Council matters					
24/69.1	Matters arising - none					
24/69.2	To approve payments RESOLVED to agree					
			November 2024- January 2025			
	28-Nov-2024	BACS	B/P to: Julian du Plessis	Football post	£225.00	
	28-Nov-2024	BACS	B/P to: Mr M Rebbeck	Open Spaces	£125.00	
	30-Nov-2024	BACS	Unity Trust	Service charge	£6.00	
	3-Dec-2024	BACS	B/P to: Grass & Grounds Lt	HURSLEY REC	£1,606.40	
	9-Dec-2024	BACS	B/P to: BRG Steele	Cemetery maintained	£2,040.00	
	9-Dec-2024	BACS	B/P to: Mr Edward W Brown	SLR Nov	£500.00	
	9-Dec-2024	BACS	B/P to: Hampshire County C	Pension back pay	£1,764.42	
	9-Dec-2024	BACS	B/P to: DS Mills Plumbing	HURSLEY	£358.32	
	9-Dec-2024	BACS	B/P to: GeoXphere Ltd	Parish Online	£45.00	
	19-Dec-2024	BACS	B/P to: Mr D Killeen	Expenses	£53.45	
	19-Dec-2024	BACS	B/P to: Hampshire County C	Pension Dec	£220.14	
	19-Dec-2024	BACS	B/P to: E Billingham	Dec Salary	£645.90	
	31-Dec-2024	BACS	Unity Trust	Service Charge	£6.00	
	13-Jan-2025	BACS	B/P to: Cumbria Clock Co	Clock maintenance	£498.00	
	13-Jan-2025	BACS	B/P to: E Billingham	HURSLEY EXP KEYS	£22.00	
	13-Jan-2025	BACS	B/P to: BDO LLP	External audit	£252.00	
	13-Jan-2025	BACS	B/P to: Mr Edward W Brown	ME EXTRA NOV DEC	£750.00	
	13-Jan-2025	BACS	B/P to: Gary Wilcon Electr	ELECTRICS PATH	£648.00	
	17-Jan-2025	BACS	B/P to: Mr Edward W Brown	SLR January	£500.00	
	17-Jan-2025	BACS	HCC Pension	Pension January	£220.14	
	17-Jan-2025	BACS	Elizabeth Billingham	January salary	£645.90	
				Total	£11,131.67	

24/69.3	Devolution/Local Government Reorganisation and local elections – Report from Cllr Killeen	
	See above during Cllr Brophy briefing	
24/69.4	Village Sign - To discuss and agree the next stage for the Village Sign and to agree final costs.	
	Supplier: Village Sign People www.villagesignpeople.com Quote (awaiting formal invoice), to be <u>paid on delivery</u> - although if it's more convenient or tax efficient to pay sooner then we can pay up front/majority as a deposit if preferred from your side. Ready assembled double-sided village sign: Cast aluminium with mild steel frame, in low relief treated with epoxy resin primer/undercoat and hand painted with sign writer's high-quality enamel gloss paint., double sided same image with a simple style frame £6,251 (no VAT) - Size of sign approx. 2'6" to 3ft (76-91cm) wide and 3'6" to 4ft (107-122cm) tall. Oiled English Oak Post: (ink) Single 120mm (5") post + heavy duty enamel painted heavy duty hollow box section metal base socket, powder coated and baked (included in above cost) - Average Total Sign Height: Approximately 3300mm (10ft 10ins) / 3500mm (11ft 5¾ins) Total Delivery Mileage: IP24 1PE to SO21 2JY HMRC mileage fuel allowances policy allows 45p per mile which would be 330 return miles @ £148.50 Interim review of production by Toby, HMRC mileage fuel allowances policy allows 45p per mile which would be 330 return miles @ £148.50 plus overnight stay at max £100 = £248.50 Total cost for budget = £6648 Additional cost would be added for digging and preparing hole and concrete. RESOLVED to approve. Location to be agreed in March meeting – AGENDA	
24/69.5	Update on the new website and new Councillor email addresses and agree actions needed.	
	The website was almost ready to launch. To approve the purchase of a.gov.uk domain - £125 for two year – The Govt Cabinet office will contribute £100 plus VAT so cost for first two years £25 plus VAT Councillors' emails linked to the new website/domain will cost – 10 emails are £50 per year RESOLVED to agree to obtain.gov.uk and emails	
24/70	Planning and Planning matters	
24/70.1	Matters arising - None	
24/70.2	Planning Applications – Planning report to follow inc. update on other undecided applications – Cllr Bell	
	Remove rear conservatory and replace with small single storey extension re Householder Permitted Development Rights Applegarth Cottage 19 Main Road Hursley Winchester Hampshire SO21 2JW Ref. No: 25/00093/LDP Received: Wed 15 Jan 2025 Validated: Wed 15 Jan 2025 Status: Current No decision date. Lawful Development applied for, therefore work already completed. Inconsequential. Replacement of conservatory by minimal extension and double doors. RESOLVED to agree - No Comment	

	Demolition of outbuilding, extensions to side, rear and first floor of existing dwelling and erection of attached carport and boundary wall  Whitebeams Enmill Lane Pitt Winchester Hampshire SO22 5QR Ref. No: 24/02785/HOU Received: Fri 20 Dec 2024 Validated: Fri 20 Dec 2024 Status: Current This is substantial enlargement of existing chalet bungalow to two storey house. (previously extended from bungalow to chalet bungalow). Same number of bedrooms but all with ensembles. Additional garaging. RESOLVED to agree NO OBJECTION Erection of new porch, single storey rear extension and pergola. Replacement of outbuilding (garage/workshop), driveway ground surface and garden gates. Full glazing replacement. Installation of re...  3 South End Close Hursley Winchester Hampshire SO21 2LJ Ref. No: 24/02732/HOU Received: Mon 16 Dec 2024 Validated: Mon 16 Dec 2024 Status: Current Minor extension to house, large extension to garaging, with rooflights in roofspace which could therefore make additional accommodation. Extensive refurbishment, installation of solar panels and air source heat pumps. Neighbours consulted. RESOLVED to agree No objection. Battery Storage update – Landowners have denied access. Proposing Bunstead Lane and there would be disruption while pipes are installed.	
24/70.3	Neighbourhood Plan update – including changes to the public consultation timeline – Cllr Killeen	
	See below	
24/70.4	Neighbourhood Plan – To review and discuss the Site assessment report and agree action in relation to a call for sites	
	Report was sent from Cllr Killeen. Cllr Killeen asked for approval of the report and to send to WCC RESOLVED to approve the sites and send to WCC. The Neighbourhood Plan group would talk to landowners and do a call for sites.	
24/70.5	Winchester Local Plan – Cllr Killeen	
	No further update	
24/70.6	Local Plan site assessment report. – Cllr Killeen – see above	
24/71	Regular Reports of Council Representatives	
24/71.1	Village Shop – Cllr Bell	
	Volunteer options open to do half shifts or whole.	
25/71.2	Parish Hall – Cllr Guest Matters arising _ Item 24/61.2 Parish Hall – Hall lets ACTION – Suggest that they advertise to the public and publish an agenda – Cllr Guest Cllr Guest gave an update via email before the meeting. He noted that the Parish Hall Chair is chasing the solicitors on the trustee issue, finances are healthy, there are some actions in the nursery in terms of reviewing fees and a tidying up, and discussions also included promoting hall more for community use.	

24/71.3	WVT report – Mr Barnes – None	
24/71.4	Hampshire Hedge update – Cllr Hanna	
	Cllr Killeen noted that the project would be coming to Hursley and there was a suggestion of hedging in the recreation ground. Mr Baker advised that it might not be appropriate. John Venn had agreed to hedging agreed. ACTION Cllr Killeen to take forward.	Cllr Killeen
24/71.5	Flood report and preparedness for potential flooding – Cllr Hanna	
	It was noted that the levels were okay at present. Ice cave had started flooding so would monitor. Cllr Hanna would visit properties should need arise. A joint flooding meeting had happened with Otterborne.	
24/71.6	Grant research – Cllr Gregory Matters arising – Item 24/61.4 ACTION Cllr Gregory to sign up for the HCC newsletter and look on the HCC portal	
	ACTION Cllr Gregory would pursue the WCC grant for the planting and tree work	Cllr Gregory
24/72	Highways	
24/72.1	Matters arising- Item 24/62.6 RESOLVED to increase to monthly in the summer at £120 each visit and to include Pullins ACTION Cllr Waldron to speak to Mr Rebbeck - Complete	
24/72.2	Hampshire Highways report – Cllr Killeen / Cllr Edgoose	
	Deferred	
24/72.3	Update on CFI project (Village Gate and enhancements project with HCC)	
	Deferred	
24/72.4	SLR – To receive a quote of £2339.99 from Elan City and agree which batteries to purchase.	
	RESOLVED to approve the SLR and new batteries up to £3500. ACTION Clerk to pursue new pole in centre of the village	Clerk
24/72.5	SLR – To discuss any new positions within Hursley for SLR.	
	Bus stop (and other highway) maintenance report – Cllr Waldron – on going	
24/73 24/73.1	Recreation Ground & Environment Matters Arising – Item 24/63 Wilding area ACTION Clerk to send CPRE details – Cllr Gregory/ Chik to enquire with CPRE and other areas of expertise. AGENDA item for next meeting Item 24/63 - Recreation Ground fence damage - Quote received and repairs would be made. ACTION Clerk to follow up Item 24/63 - Noted that volunteers who help in the village need to be noted and also thank and make features of volunteering in the magazine. Councillors were asked to send any details they know to the Clerk. ACTION Cllr Killeen to thanks volunteers in the Parish magazine. Item 24/63 - Saplings area ACTION Cllr Killeen to instruct Ian McKenzie to strim area in best way to help the saplings. RESOLVED to approve	
24/73.2	Recreation Ground report – Cllr Chik	
	1.0 Recreation Ground Report – Hursley Parish Council meeting 20/01/2025. The Recreation Ground maintenance plan for Hursley Parish Council outlines several keys actions to be undertaken by designated individuals and groups. Each task is categorised by priority and assigned a colour code for easy reference. The work focuses on maintaining the safety, appearance, and ecological balance of the area, ensuring it remains a valuable community resource.	



. **Pink** – Mr Rebbeck to trim around the walnut and maple trees, brambles along the west side behind the two benches and about 1ft on the verge along the pavement to prevent encroachment and maintain a safe walkway.

Amber – Ian McKenzie to trim the hedge along Main Road and towards the gate. Repair the timber fence along Church Lane between the Old Vicarage and Chris Rowden.

Blue – Martin Patterson volunteers to trim around the war memorial.

Green – Richard Baker to clear area around the second redundant fence on the recreation ground side of John Brooks' fence. Plat 4 mixed fruit trees in line with 'Restocking conditions'.

Purple – Existing wilding area to be confirmed. Proposal below.

Glebelands path to Meredun Close – Peter Yates to trim growth along the path and report on trees bordering IBM on the west side.

Main recreation ground and tennis courts – Maintained by Grass and Grounds but needs to be tendered by more companies. ITT in February to start in April.

Boundary adjoining John Brooks' property – Richard Baker has provided a quote to clear the area of the redundant fence and vegetation and plat a combination of wild cherry and white bean trees. The use of the free elm trees is currently being consulted with the Woodlands Officer. The local boys rugby team led by Ian Wells has offered to help.

Glebelands path – The planning company has been notified of the need for road planings to place over the path. They will let me know when they are working in the area again.

2.0 Proposal for the existing tennis courts

Following a survey of the Parish in 2024, 98 responses were received on options to repurpose the existing tennis courts. Each response represents either an individual or a collective vote from a family unit.

In summary:

- 61 votes were in favour of a Multi-use Games Area (MUGA).
- 26 voted for a gym/fitness area.
- 25 voted for a tennis club.
- 19 voted for a sensory garden.
- 13 voted for a children's play area by adding more equipment e.g. large climbing structure.
- Other suggestions included splash park (8 votes), bowling green (4 votes), community art project (3 votes) and 'do nothing' (9 votes).

Tilehurst Parish Council recently built a MUGA in January 2024 following feedback from the community. After considering several options, they agreed on a final layout which are illustrated on the following two pages and consists of the following:

- MUGA – football and netball court only.
- Children's cycle track.
- Calisthenics (body weight exercise equipment) with grass mat surfacing.
- Table tennis.
- Benches and picnic tables.
- Basket swing.

Concerns raised by the community and immediate neighbours:

- Lighting not preferred as it would encourage people to stay after dark and risk excessive noise.
- Basketball courts were discounted for the same reason of noise caused by the ball hitting the backboards.
- Entry gates into the MUGA should have the option of being locked in the future for any reason.
- Consider "make space for girls" initiative (netball).
- Cycle racks were not preferred due to vandalism.
- Access should consider restricting entry for motorbikes as they found motor oil within the MUGA.

Options for Hursley tennis courts:

Option 1

- Existing tennis court area to have football/tennis on one half and netball/basketball on the other.
- Calisthenics outside the tennis court footprint. Coronation orchard to be relocated.
- Benches and picnic tables.
- Table tennis table.

Option 2

- Football/netball/basketball/Tennis on one half (single post with both basketball and netball hoops, spun around as required).
- Children's cycle track and Calisthenics on the other half. Table tennis table optional.
- Benches and picnic tables outside of the tennis court footprint. Coronation orchard to be relocated.

Option 3

- Combination of tennis/football/basketball/netball on entire tennis court footprint.
- Calisthenics/benches installed outside tennis court area or omitted entirely.

Other options can be discussed by Parish Councillors. Once all options have been agreed then a date is to be set for presenting the options to the parishioners to make a final decision.

Cost

	The cost of the Tilehurst MUGA was just over £152k, however this did not include full surfacing as the hardstanding was already there. An additional £40k would be required if it were to be built from scratch. A paved access path was required as the surround area was prone to become waterlogged. Construction period Around 6 weeks plus additional time to build the hardstanding. Funding Funding was secured through the Community Infrastructure Levy application and the PC's precept. Money from developers and Sport England are other considerations. Contractors Can be found through Contract Finder. Tilehurst PC has a tender template we could use. <u>3.0 Existing wilding area:</u> Definition: • A "wilding area" is a space where natural processes are allowed to take over with minimal human intervention. The goal is to create a habitat that supports diverse ecosystems by allowing nature to regenerate organically. Maintenance: • Minimal Management: Interventions are minimal, focusing on encouraging natural succession and ecosystem processes. ◦ Example actions: Removing invasive species, introducing grazing animals, or ensuring connectivity with other natural habitats. • Native Plant Encouragement: Planting native trees, shrubs, or seeds may occur initially but is not intensively maintained. • Monitoring: Occasional biodiversity surveys to assess ecological progress and identify potential issues (e.g., invasive species dominance). Classification Criteria (Output): 1. Ecosystem Diversity: A variety of habitats (e.g., woodlands, scrub, meadows) should emerge over time. 2. Wildlife Presence: Increased populations of native species (e.g., birds, mammals, insects). 3. Natural Succession: Evidence of natural plant and habitat development (e.g., native trees colonizing naturally). Low Human Input: Human actions are limited to supportive interventions, such as removing non-native species. <u>Wildflower Area</u> Definition: • A "wildflower area" is a space intentionally managed to encourage the growth of specific native wildflowers and grasses to support pollinators and enhance biodiversity. Maintenance: • Seed Sowing: Wildflower seeds (native species) are sown to create a mix suitable for local conditions. • Controlled Mowing: Mowed 1-2 times per year (usually late summer/autumn after flowering and seeding) to prevent dominance of grasses and other competitive plants. • Weed Control: Removing invasive or aggressive plants (e.g., docks, thistles) that could outcompete wildflowers. • Soil Management: Reducing soil fertility (if needed) to favour wildflowers over grasses. Classification Criteria (Output): 1. Species Richness: A high diversity of native wildflower species (usually 10+ species per square meter). 2. Seasonal Display: Continuous blooms throughout the growing season, supporting pollinators. 3. Pollinator Presence: Evidence of bees, butterflies, and other insects using the flowers. 4. Planned Management: Regular human intervention to maintain the desired plant composition.	
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	Key Differences <table border="1"> <tr> <th>Aspect</th><th>Wilding Area</th><th>Wildflower Area</th></tr> <tr> <td>Purpose</td><td>Natural regeneration and habitat creation</td><td>Pollinator support and flor</td></tr> <tr> <td>Management</td><td>Minimal intervention</td><td>Regular, planned manager</td></tr> <tr> <td>Plant Types</td><td>Diverse, native species emerging naturally</td><td>Predominantly native wild</td></tr> <tr> <td>Output</td><td>Ecosystem complexity, wildlife diversity</td><td>Floral diversity, pollinator</td></tr> <tr> <td>Human Input</td><td>Low</td><td>Moderate</td></tr> </table> By these criteria, a wilding area aims to recreate a self-sustaining ecosystem, while a wildflower area focuses on a managed floral display and pollinator habitat. It is proposed to keep the wilding area as it is and remind Wildways to regularly check and remove any non-native species. If all agrees, then consultation with CPRE will not be required. 4.0 Recreation ground It was voted by the majority of Parish Councillors in the November meeting to mow the grass all year round from March to November. Tilehurst Parish Council was also enquired if they had 'no mow May' or similar initiatives. They confirmed that for over a decade they do not follow any overgrowing initiatives and have continuously mowed all 5 of their recreation grounds all year round due to the community expressing concerns of health risks from hidden animal excrement.	Aspect	Wilding Area	Wildflower Area	Purpose	Natural regeneration and habitat creation	Pollinator support and flor	Management	Minimal intervention	Regular, planned manager	Plant Types	Diverse, native species emerging naturally	Predominantly native wild	Output	Ecosystem complexity, wildlife diversity	Floral diversity, pollinator	Human Input	Low	Moderate	
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	Wilding area: Low maintenance area – Volunteers work hard to manage the areas and make sure that invasive species to be removed – RESOLEVED to leave as is and be part of community. Angela Elder noted that the area was maintained through the growing year. Angela Elder gave the background of the project. Left to grow and see what grows- 44 different plants. Invasive nettles kept at back. Some areas left with wildflowers and some where they have planted. Over wintering need to be left so bugs and animals' habitats are maintained. A sheet with detail some of the areas and summary of the cycle to promote it would be sent to the Clerk. IT would be good to promote and get more people involved. Fete was a way to promote in the past. ACTION Angela Elder to email the map etc. There is a mown path throughout it, Species count twice a year. Agreed to continue to manage as is. Boundary at north side: Richard Baker and Cllr Chik had looked at the area. Redundant fence on rec side and area between the fences. White beams and cherry trees would be used to restock the areas as condition from tree officer. This must be done within next 6 weeks. Offer of an elm tree had been made by CPRE and it was agreed to plant it in central part of the strip. Quote allows old fence to be cleared out. Winchester Rugby team wish to be involved in a project. Elm tree is 2-3m currently. This would be delivered and planted if wanted. Depends on timing and prep work. Remove old fence and remove all growth between. RESOLVED to remove the fence Coronation orchard – relocating the trees needs to be before spring. RESOLVED to plant the trees in front of the Wilding area. Tennis Courts. – An exercise area and MUGA were discussed as per the report. Suggested existing basketball area could be used for exercise area.	Angela Elder																		

	Cllr Chik had met with Tilehurst council. Built a MUGA last year. Keep MUGA within the footprints. New fencing and gates and then an exercise area. RESOLVED to continue to look at the MUGA with in the footprint. With a possible separate adult exercise. Cllr Gregory to look at grants etc.	
24/73.3	Grass Contract – Update - the tenders would go out in February for agreement at March meeting.	
24/73.4	Hedge Contract – Update - the tenders would go out in February for agreement at March meeting	
24/73.5	Recreation Ground tree report/update – - To receive quote for replacement trees from Wessex Woodland Management for £1112.53 (ex VAT ££927.11) and agree any further action needed. To agree location of the replacement trees and orchard. RESOLVED to approve includes stakes etc. Cllr Gregory to apply for grant to fund project. If unsuccessful then HPC would fund it.	Cllr Gregory
24/73.6	To discuss Wilding area and agree way forward. – see above	
24/73.7	Cemetery contract - Update - the tenders would go out in February for agreement at March meeting	
	Footpaths – Cllr Chik including Glebelands path Maintenance – Plannings will be delivered when next in the area and can distributed along the path Request for HCC to look at more drop kerbs. Glebelands Path and end of footpath. RESOLVED/ACTION for Cllr Killeen to investigate and come back with any costing to next meeting.	Cllr Killeen
24/74	Lengthsman scheme – Clerk - deferred	
24/75	Cemetery report – Cllr Waldron	
	One internment soon and some new headstones for recent burials.	
24/76	Allotment report – Cllr Waldron	
	Next meeting – 17 th March 2025	